



ADVERTISEMENT NO. 03 / 2019
(Walk-in-Interview for Computer Operator under the CODL)

Tezpur University is looking for a **Computer Operator** for the **Centre for Open and Distance Learning (CODL)** on **contract basis**. Interested candidates with bio-data and testimonials (original) may appear before the Selection Committee as per the detailed advertisement which is available in the website www.tezu.ernet.in.

Registrar

Memo No.F.01-3/XIV(E)/ 4448-A

Date: 08.02.2019

Copy to:

1. Director, Centre for Open Distance Learning (CODL), Tezpur University.
2. Finance Officer, Tezpur University, for information.
3. Secretary to the Vice-Chancellor, Tezpur University, for kind information of the Vice Chancellor.
4. Assistant Registrar (GA), Tezpur University.
5. **Webmaster, Tezpur University**, with a request to float the advertisement in the University Website.
6. Advertisement Guard File.


Registrar
Tezpur University

Detailed Version





TEZPUR UNIVERSITY

(A Central University)
Tezpur – 784 028 (ASSAM)

ADVERTISEMENT NO. 03 / 2019

(Walk-in-Interview for Computer Operator under the CODL)

Tezpur University is looking for a **Computer Operator** for the **Centre for Open and Distance Learning (CODL)** on **contract basis** initially for **eleven (11) months** as per the following details.

Post & No. of Post	Essential qualification, Emolument, Age Limit	Date / Time / Venue of Skill Test
Computer Operator (01 No.)	(i) BCA / B.Sc. (IT) / DOEACC "A" level. (ii) Strong knowledge in computer programming and networking. (iii) Knowledge of Web Design and Development and database handling. (iv) Working skills in multimedia / web-based learning. Pay: Rs. 18,000/- (fixed) Per Month. Age limit: Not exceeding 30 years (relaxation to SC/ST/OBC/PWD candidates as per Govt. of India Rules).	22.02.2019 (Friday) 10.00 AM Administration Building, Tezpur University

NOTE (1): Appointment to the post will be purely on contract basis and the engagement will not provide any right to claim for future absorption in the University in any capacity. Further, the University reserves its right to fill-in any similar temporary vacancy which may arise during the validity of the panel of recommended candidates (in order of merit). The validity of such a panel of recommended candidates is one year from the date of approval of the competent authority.

NOTE (2): With regard to age limit, the crucial / reckoning date shall be the date of walk-in-interview as mentioned above.


NOTE (3): As per the Government of India's latest orders, Personal Interview for all positions (except for Group-A) has been discontinued at Tezpur University w.e.f. 01.01.2016. Accordingly, the merit of the candidates will be determined according to the requirements of qualification(s), etc., as prescribed above and written test / skill test (where required) as per the provisions of DoPT, Government of India, Rules. Accordingly, details of Written Test / Skill Test / overall evaluation shall be notified in due course.

Interested candidates are to register their names along with detailed biodata/CV in the prescribed format given below by e-mail to codldirector@tezu.ernet.in (Contact No. 03712-27-5350/5351) by **05.00 P.M. of 16.02.2019 (05.00 PM)**.

Candidates who do not register his / her name by the aforesaid time & date shall not be allowed to appear for the Skill Test. Eligible candidates so registered shall appear before the concerned Selection Committee as per the above schedule with all testimonials in origin. The candidates will also be required to submit a signed copy of the detailed biodata/CV as stated above and a set of self-attested photocopies of all the supporting documents at the time of interview.

No TA/DA will be admissible.

Memo No.F.01-3/XIV(E)/ 4448-A


Registrar
Tezpur University
Date: 08.02.2019



TEZPUR UNIVERSITY

(A Central University)

Tezpur – 784 028 (ASSAM)

<p><u>Bio-data of candidate(s)</u></p> <p><u>for the post of Computer Operator, CODL, Tezpur University</u></p> <p>Against Advertisement No. 03 / 2019 Dt. 08.02.2019</p> <p><i>(Applicants are to submit the scanned copy of this filled-in application through e-mail to codldirector@tezu.ernet.in; If that is not possible, then they may send the 'doc' version only; The original filled-in application with photograph and signature must be produced at the time of Interview along with all the self-certified supporting documents)</i></p>	<p><u>Please paste here a recent Passport size photograph</u></p>
--	--

1.	Full Name of the Candidate (in CAPITAL letters)	:	
2.	Father's Name	:	
	Mother's Name	:	
3.	Complete Permanent Address (including PIN Code)	:	
4.	Correspondence Address (including PIN Code)	:	
5.	Phone No.	:	
	e-mail ID	:	
6.	Sex (Male / Female)	:	
7.	Caste (SC/ST/OBC/MOBC/PWD/Gen)	:	
	(a) Date of Birth	:	
8.	(b) Age as on02.2019	:	
9.	Religion	:	
10.	Educational Qualification <i>(please give details of all the examinations passed including technical / other qualifications, if any, starting from 10th Standard onwards in the table given below):</i>		
	Examinations Passed	Year of Passing	Division
			% of Marks
			Name of the Board / University / Institution

I hereby declare that all the information stated above are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Date: _____ (_____)

Signature of the applicant

Place: _____

Name in full:
* * *