

**GOVERNMENT OF ASSAM**  
**DIRECTORATE OF INFORMATION AND PUBLIC RELATIONS**  
**ASSAM, DISPUR, GUWAHATI-06**

No.AE.83/2019/ 16,

Dated Dispur the 11<sup>th</sup> October, 2019.

**Walk-in-Interview**

Eligible and qualified candidates having valid employment exchange registration card of Assam and fulfilling the norms stated below are invited to appear for a Walk-in-Interview for the following post purely on temporary and contractual basis. Interested candidates must submit the photocopies of relevant documents and 3 (three) recent self attested passport size photographs with duly filled up Standard Application Format to the Registrar, Directorate of Information and Public Relations, Assam, Last Gate, Dispur, Guwahati-781006 by 12 noon of **28<sup>th</sup> October, 2019**. The candidates should report to the Registrar, Directorate of Information and Public Relations, Assam, Last Gate, Dispur, Guwahati-781006 for the interview on **29<sup>th</sup> October, 2019** at 10-00 AM. The applicant must bring with them the original documents while coming for the interview. If the interview cannot be completed on 29<sup>th</sup> October, 2019, it will continue for the next day also.

The engagement period will depend on the basis of requirement and availability of fund.

1. **Name of Contractual Post :** Computer Operator (Assamese)- 1 Post.
2. **Educational Qualification :**
  - a) Minimum educational qualification of the candidate shall be Graduate in Arts, Science or commerce from any University recognised by the Government or a degree equivalent thereto and recognized by the Government.
  - b) The Candidate must also possess a minimum 6 (six) month Diploma/Certificate in Computer proficiency including Assamese computer typing from a recognized Institute. Thorough knowledge of DTP, Ramdhenu, Unicode 6.5/7.00, Microsoft Office (Power Point, Word, Excel), Adobe Page Maker, Adobe softwares( Photoshop, In-design, Illustrator), through knowledge of e-mail and Internet are compulsory.
3. **Remuneration:** Fixed remuneration @ Rs. 20,000/- (twenty thousand) only per month.
4. **Age :** 18 to 38 Years of age on the 1<sup>st</sup> day of January, 2019. The upper age limit is relaxable by 5 years for SC and ST candidates and 3 years for OBC candidates.
5. **Process of Selection:** Through Viva-voce and practical test.

**N.B:** No TA/DA will be paid to the candidates. The selection committee reserves the right to cancel/postpone the said interview without assigning any reason thereof.

*Sdf*  
Director of Information and Public Relations  
Assam, Dispur, Guwahati-6.

Memo No.AE.83/2019/ 16 (A)

Dated Dispur the 11<sup>th</sup> October, 2019.

Copy to :-

1. The Addl. Chief Secretary to the Govt. of Assam, IPRD for kind information.
2. The Addl. Director, DIPR for publication of the Notice in highly circulated newspapers.
- ✓ 3. The Branch Officer, DIPR Website for uploading the Notice in the DIPR website.
4. Office Notice Board.

*4/11/19*  
Director of Information and Public Relations  
Assam, Dispur, Guwahati-6.

