

CAREER

No.REC/AGCL/HR&A/2019/II/69

Date: 20/02/2021

VACANCY

*The Assam Gas Company Limited, an ISO 9001 Company and a pioneer Public Sector undertaking is looking for suitable fresh candidates for engagement as **Management Trainee and Graduate Engineer Trainee.***

*Interested candidates may visit our website www.assamgas.org for the details of the vacancy and submit their online applications through the link provided in the above website. Only Online applications will be received from **26/02/2021 to 08/03/2021.***

Sd/-
MANAGING DIRECTOR

SPECIFICATION OF REQUIRED MANPOWER

S N	POST	No. of Posts	GRADE & PAY SCALE.	MINIMUM ESSENTIAL QUALFN.	Maximum Age (As on 01.02. 2021) Min.21 years
1	GRADUATE ENGINEER TRAINEE (Mechanical)	02	STIPEND Rs. 25,000/- per month	First class BE / B Tech (Mech) with 65% or above aggregate marks	30 years
2	GRADUATE ENGINEER TRAINEE (Instrumentation)	02	STIPEND Rs. 25,000/- per month	First class BE / B Tech (Inst.) with 65% or above aggregate marks	30 years
3	GRADUATE ENGINEER TRAINEE (Chemical)	01	STIPEND Rs. 25,000/- per month	First class BE / B Tech (Chemical) with 65% or above aggregate marks	30 years
4	GRADUATE ENGINEER TRAINEE (Computer science)	02	STIPEND Rs. 25,000/- per month	First class BE / B Tech (Computer Science) with 65% or above aggregate marks	30 years
5	MANAGEMENT TRAINEE	05	STIPEND Rs. 30,000/- per month	1.First class BE / B Tech in any discipline with 65% or above aggregate marks 2.Two years full time MBA in any stream from an AICTE/UGC approved institute.	30 years

A. Selection Procedure:**For Graduate Engineer Trainee (GET) & Management Trainee(MT):**

1. Written Test to be scheduled later on .
2. Qualified candidates in the written test in 1:5 ratio (for example for two posts 10 candidates will be called in order of merit for PI) will be called for a Personal Interview to be conducted by an Interview Board.
3. Medical Fitness Test of the selected candidates to be conducted by the AGC Medical Centre.

B. Other Eligibility Criteria, General Information and Instructions:

1. All qualification must be from a full time course and should be from UGC recognized University / UGC recognized Deemed University or AICTE approved Autonomous Institution (wherever applicable)/ Govt. approved institute.
2. Wherever CGPA/OGPA or letter grade in a Degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by University/Institutes
3. The number of vacancies, as indicated, may differ at the time of appointment depending upon the requirement of the company. The Management may also at its discretion cancel the above appointment process at any time without assigning any reason.
4. The cut-off date for age is **01/02/2021**.
5. Candidates selected as **GETs& MTs** will undergo training for a period of one year. On completion of the training period, the incumbent's performance will be assessed and on the basis of this assessment they may be absorbed in the E01 scale of the Executive cadre. Candidates selected as Management Trainees, after successful completion of the one year training period will be offered E01 Scale with one additional increment.

C. Age:

- 1) 05 years age relaxation for ST/SC Candidates & 03 years for OBC candidates.
- 2) The cutoff date for determining age limit and post qualification experience will be 01/02/2021.

D. Reservation policy:

The following no. of posts will be reserved for SC, ST & OBC candidates

SC= 02, ST (Hills) = 01, ST (Plains) =01, OBC=03, UR= 05

7. HOW TO APPLY

7(i) Interested Candidates may submit their online applications through the link provided in AGCL website www.assamgas.org from **26/02/2021** to **08/03/2021**. No other means / mode of application shall be accepted.

(ii) A candidate can apply for one post only. Candidates applying for more than one post will not be considered.

(iii) Before applying for the post, candidates should ensure that he/she fulfills the eligibility and other criteria mentioned in this advertisement. AGCL would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/she has applied. No correspondence shall be entertained in this regard.

(iv) The certificates /testimonials **will be verified** with the issuing authority during the appointment process or after the appointment of the incumbent in the company. If any discrepancies are found in these certificates /testimonials, his /her candidature /appointment will be cancelled immediately.

(v) Candidates will be **required to upload the copies** of the following testimonials / documents along with their application:

- The Certificates / Testimonials in respect of qualifications (all semester/ year wise Mark Sheet & Degree certificate starting from matriculation onwards).
- Caste/Tribe certificate (for SC/ST/OBC candidates as applicable) in the prescribed format issued by the Competent
- Govt. issued document in support of Date of Birth.
- NOC /Forwarding Letter from the employer in case candidate is employed in a Central /State Government / PSU / Semi Government organization.

Notification:

- 1) Request for change of Mailing address / email / category / posts as mentioned in the application will not be entertained.
- 2) Applications not accompanied by relevant certificate(s) / document(s) / photographs etc. as mentioned above or incomplete in any respect will not be entertained.
- 3) Candidates should possess a valid email ID. Candidates are advised to keep the email ID (to be entered compulsorily in the application form) active for at least one year. No change in the email ID will be allowed once entered. All correspondence with candidates shall be done through email only. All information / communication regarding Test and / or interview call letters etc. shall be provided through email to the candidates found apparently eligible based on the details given in the application form. AGCL will not be responsible for any loss of email sent, due to invalid / wrong email ID provided by the candidate and no correspondence in this regard will be entertained.
- 4) Only short listed candidates who are found apparently eligible based on the details given in the application form will be called for written test and/ or interview as the case may be.
- 5) Category (SC/ST/OBC/) once mentioned in the application form will not be changed and no benefit of other category will be admissible later on.
- 6) Relaxations / Reservations for SC/ST/OBC as per Government Directives are applicable.
- 7) Candidates from SC/ST/OBC category should produce their caste certificate issued by Competent Authority.
- 8) Candidature of the candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
- 9) AGCL reserves the right to raise the minimum eligibility standards. The Management also reserves the right to fill or not to fill all or any of the above positions without assigning any reason whatsoever.
- 10) The prescribed qualification / experience are the minimum and mere possession of the same does not entitle a candidate for written test / interview. AGCL's decision shall be final in this regard.
- 11) Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.
- 12) Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Guwahati Court only.
- 13) In case any dispute arises on account of interpretation in versions other than English, English version will prevail.

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