

# Dr. B. Borooah Cancer Institute

A Grant-in-Aid Institute of Department of Atomic Energy, Govt. of India

And a unit of Tata Memorial Centre (Mumbai)

Gopinath Nagar, A. K. Azad Road, Guwahati-781016, Assam

No. BBCI-TMC/Misc-27/ Adv. / 807 / 2021

March 15, 2021

## WALK-IN-INTERVIEW

for

### CLINICAL TRIAL COORDINATOR, PROJECT MANAGER, BIostatISTICS, PHARMACIST, RESEARCH NURSE and DATA ENTRY OPERATOR

Dr B Borooah Cancer Institute, Guwahati requires Clinical Trial Coordinators, Project Manager, Bio Statistician, Pharmacist, Research Nurses and Data Entry Operators to work in a BIRAC-DBT sponsored project "To establish a ready network of clinical trial units across the National Cancer Grid to promote multi-centric collaborative research in the field of drug and device development" at Dr B. Borooah Cancer Institute, Guwahati. The positions are temporary and on contractual basis.

[A] Position / post : Bio Statistician

Number of post	01 (one)
Salary	Rs. 30,083/- per month ( <i>consolidated</i> )
Minimum qualification	M.Sc. in Statistics from a recognised university with minimum 2 years working experience with similar responsibility.
Age	Below 28 years
Job responsibilities	Provide bio-statistical consultation to investigators, Analyze archival data, help investigator in report preparation, analysis of clinical trial / registry data

[B] Position / post : Clinical Trial Coordinator

Number of post	02 (two)
Salary	Rs. 30,333/- per month ( <i>consolidated</i> )
Minimum qualification	BAMS or BDS or BHMS or MSC with Post Graduate in clinical research or Health or Life sciences with minimum 2 years working experience with similar responsibility.
Age	Below 25 years
Job responsibilities	Overseeing the smooth running of clinical trials. Collecting, coding and analysing data obtained from research. Monitoring research participants to ensure adherence to study rules. Adhering to research regulatory standards.

(contd..2/p.)

[C] Position / post : Research Nurse

<b>Number of post</b>	02 (two)
<b>Salary</b>	Rs.15,167/- per month ( <i>consolidated</i> )
<b>Minimum qualification</b>	B.Sc Nursing with minimum 2 years working experience with similar responsibility.
<b>Age</b>	Below 25 years
<b>Job responsibilities</b>	Patient care, administers medications and performs patient assessments, determine presence of side effects notifies Principle Investigator. Provides patient education and medical information to study patients.

[D] Position / post : Pharmacist

<b>Number of post</b>	01 (one)
<b>Salary</b>	Rs.30,250/- per month ( <i>consolidated</i> )
<b>Minimum qualification</b>	B.Pharma with minimum 2 years working experience with similar responsibility.
<b>Age</b>	Below 25 years
<b>Job responsibilities</b>	Maintain IP (Investigational Product / Drug) at site

[E] Position / post : Project Manager

<b>Number of post</b>	01 (one)
<b>Salary</b>	Rs. 50,500/- per month ( <i>consolidated</i> )
<b>Minimum qualification</b>	BAMS or BDS or BHMS or MSC with Post Graduate in Clinical Research or Health or Life Sciences with minimum 5 years working experience with similar responsibility
<b>Age</b>	Below 30 years
<b>Job responsibilities</b>	Project oversight and management

[F] Position / post : Data Entry Operator

<b>Number of post</b>	02 (two)
<b>Salary</b>	Rs.15,167/- per month ( <i>consolidated</i> )
<b>Minimum qualification</b>	B.Sc from a recognised university with minimum 2 years working experience as Data Entry Operator in similar project
<b>Age</b>	Below 25 years
<b>Job responsibilities</b>	Data Entry

**Duration:** Initial appointment is for one year, which is extendable upto 3 years solely based on the performance.

(contd..3/p.)

Interested eligible candidates may report for **walk-in-interview** with complete bio-data supported by attested copies of certificates and other testimonials before the Selection Committee on the dates & times given below.

Sl.No.	Post	Date & time of competency Test	Date & time of Interview
A	Bio Statistician	--	26 <sup>th</sup> March 2021 (Friday) Time: 09:00AM – 10:00 AM
B	Clinical Trial Coordinator	--	25 <sup>th</sup> March 2021 (Thursday) Time: 09:00 AM – 10:00 AM
C	Research Nurse	--	26 <sup>th</sup> March 2021 (Friday) Time: 10:00 AM – 11:00 AM
D	Pharmacist	--	26 <sup>th</sup> March 2021 (Friday) Time: 10:00 AM – 11:00 AM
E	Project Manager	--	25 <sup>th</sup> March 2021 (Thursday) Time: 10:00 AM – 11:00 AM
F	Data Entry Operator	24 <sup>th</sup> March 2021 (Wednesday) Time : 09:00 AM (Computer Typing Test)	30 <sup>th</sup> March 2021 (Tuesday) Time : 10:00 AM <i>(only for those candidates who qualified in the Computer Typing test)</i>

**Venue of Interview / Competency Test :** **Conference Hall, BBCI**  
(Administrative Block, OPD building, 2<sup>nd</sup> Floor)

For the post of Data Entry Operator, Computer Typing Test (competency test) will be conducted on 24<sup>th</sup> March 2021 (Wednesday). Only those candidates qualified in the Competency Test (computer typing test) will be called for appearing in the interview / viva-voce on 30<sup>th</sup> March 2021. The list of candidates qualified for appearing in the Interview / viva-voce for the post of Data Entry Operator will be published in the website of the Institute '<http://www.bbcionline.org/advertisement.php>' on 25<sup>th</sup> March 2021.

The candidates must reach the venue of Competency Test / Interview **at least half an hour prior to commencement of the interview / competency test.**

All the original testimonials relating to age, educational qualification, other qualification, experience, NOC (where applicable) etc. should be brought for necessary verification at the time of interview / competency test.

Candidates, who are serving under Central / State Government / Public Authority, must produce permission letter from their present employer for appearing in the interview.

The candidates shall also carry a set of photocopy of the documents / certificates (self-attested) which will be retained by the Document Verification Team on the date of competency test / interview.

The decision of the Institute as to eligibility or otherwise of a candidate will be final.

The decision of the Selection Committee shall be final and binding as regards the modalities of selection.

Selected candidate / appointee will not have any claim for regular appointment at BBCI.

No TA/DA would be paid for appearing in the interview.

**Please note that canvassing / bribing in any form will be a disqualification and would lead to cancellation of candidature.**



**Director**  
Dr B Borooah Cancer Institute  
Guwahati-16

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- 1) BBCI website (advertisement section)
- 2) Notice Board
- 3) Concerned file