

~~Letter No 26301/Civ dt 29 May 2016~~  
**RECRUITMENT NOTICE**  
**GOVERNMENT OF INDIA, MINISTRY OF DEFENCE**

**Unit : Station Workshop EME, Guwahati, Pin-900328, C/O 99 APO**

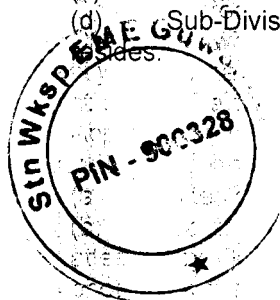
1. Applications are invited for filling up of following posts by **direct recruitment** only as per the details given below:-

Ser No	Name of the post	No of Post	Pay Band (PB)+Grade Pay(GP) other allowances as applicable	Reserved for	Age Limit	Essential Educational and other qualification required	Syllabus for Trade Test/ Interview
(1)	MTS	02	Pay Band =(PB-1) (Rs.5200-20200/-)+ Grade Pay= Rs.1800/-	Gen=02	18-25 yrs	(i)Matriculation or equivalent	(a) General intelligence and reasoning (25Qs, 25 Marks) (b) Numerical Aptitude (25Qs,25 Marks) (c) General English (50Qs, 50Marks) (d) General Awareness (50Qs, 50Marks) (e) Practical & Physical Test
(2)	Cook	01	Pay Band = (PB-1) Rs.5200-20200/-+ Grade Pay Rs.1900/-	Gen=01	18-25 yrs	(i)Matriculation or equivalent & (ii)Must have knowledge of Indian Cooking and proficiency in trade.  <u>Desirable:-</u> Experience of work in any PSU/Semi Govt organisation.	(a) General intelligence and reasoning (25Qs,25 Marks) (b) Numerical Aptitude (25Qs,25 Marks) (c) General English (50Qs,50Marks) (d) General Awareness (50Qs,50Marks) (e) Practical Test &Physical Test

Note:-The above mentioned vacancies are at **point No 81 of Cycle XXIV** and **point No 13 of Cycle XXVI for MTS** and **Point No 69 of Cycle XXX for Cook** hence the same **have not been reserved for persons with disabilities** based on the reservation roster for persons with disabilities to be filled by direct recruitment which is maintained by Dte Gen of EME as per **DOP&T OM No 36035/3/2006-Estt(Res) dated 29 Dec 2005.**

2. The tentative dates of Written Test & Practical Examination for Trade are as under:-

2. The tentative dates of Written Test & Practical Examination for trades are as under:-
  - (a) MTS- **26 Oct 2016** at Stn Wksp EME, Guwahati, Narangi Cantt at **0900hrs** onwards
  - (b) Cook - **27 Oct 2016** at Stn Wksp EME, Guwahati, Narangi Cantt at **0900hrs** onwards
3. Duration of vacancy: Regular, Temporary / 02 yrs' probation period for all trade.
4. Only valid proof of age i.e Date of Birth indicated in the Matriculation certificate will be accepted.
5. Candidates who are citizen of India should apply as per the undermentioned application proforma only, neatly typed / handwritten on an A-4 size paper only. **The top of the envelop will be enfaced with "Application for the post of \_\_\_\_\_"**
6. Application duly completed in all respects has to be submitted to **The Officer Commanding, Station Workshop EME, Guwahati, Pin-900328, C/O 99 APO** alongwith
  - (a) Attested copies of education, technical and experience certificate
  - (b) Caste certificate if applicable and three copies of recent passport size photographs duly attested by Gazetted Officer, one photograph will be pasted on the application form alongwith photocopy of employment exchange registration card.
7. Person belonging to SC/ST/OBC should obtain certificate in the prescribed form signed by any of the following authorities No other certificate will be accepted. The authority should also certify that the candidate does not belong to any of the Creamy Layers.
  - (a) District Magistrate / Additional District Magistrate / Collector/ Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / I Class Stipendary Magistrate/ Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra-Assistant Commissioner.
  - (b) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency magistrate.
  - (c) Revenue Officer not below the rank of Tahsildar
  - (d) Sub-Divisional Officer of the area where the candidate and / or his family normally



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Offg Officer Commanding  
Station Wksp EME Guwahati

8. (a) Application be forwarded by **Registered post only** accompanied with self addressed **envelop 5' x 11' size** affixed with postal stamp of rupees five. Application sent by ordinary/speed post or by hand / courier will not be accepted. More than one application in one name for different post will be rejected.
- (b) All applications will be screened and only eligible candidates will be short-listed and called for test. Mere fulfillment of essential educational qualifications and experience does not entitle a candidate to be called for test. The appointing authority shall be at liberty to reject any incomplete/unsuitable application without assigning any reason thereof.
- (c) Appointment will be made subject to Police verification and medical fitness examination.
9. This office will not be responsible for any delay / non-receipt of application forms by the postal department.
10. The short-listed candidates will be issued **call letters through ordinary post** only at the correspondence address so given by the candidates in their application form only on receipt of self addressed envelope 5'x11' size affixed with postal stamp of rupees five. **This office will not be responsible in any manner for delay / non- receipt of the call letters.**
11. New entrants to Government service will be governed by New Pension Scheme termed as "**Defined Contribution Pension Scheme**" and existing provisions of CCS(Pension)Rules 1972, will not be applicable.
12. Candidates resorting to **influence of any nature shall be considered as disqualified** and no correspondence shall be entertained in this regard.
13. The number of posts / vacancies are tentative. The recruitment process can be cancelled / suspended/ terminated by Officer Commanding, Station Workshop EME, Guwahati at any stage and his decision in this regard is final and no appeal will be entertained.
14. The candidates will have to **make their own arrangements for the period of test which is likely to be for duration of 02 days. No messing/ accommodation / transportation will be provided.**
15. No TA/DA will be admissible to the candidates for appearing in the test.
16. Time: Candidates arriving after **0900 hrs** on the specific date will not be allowed to participate in the test.
17. The candidates will have to bring their own writing and other stationary material. Question & Answer paper only will be provided. They should also **bring alongwith them all original certificates for verification** of their attested copies when called for test.
18. Last date for receipt of applications is **10 Aug 2016** (and **20 Aug 2016** in case candidates residing in and posting their applications from Lahaul & Spiti Districts and Pangti Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar islands, Lakshdweep, Assam, Meghalaya, Mizoram or Arunachal Pradesh)

**APPLICATION PROFORMA**  
 ((To be filled in Block Letters))

Application for the post of.....

Affix recent  
passport size  
photograph

1. Name(In block letters):
2. Father's Name:
3. Date of Birth(as recorded in Matriculation Certificate)
4. Age (as on **10 Aug 2016**)..... Years..... Months..... Days
5. Category Gen/OBC/SC/ST(Attach certificate if applicable):
6. Educational qualification (as on )

Name of recognized School/College/University	Examination Passed	Division/Class Obtained	Percentage of Marks obtained

7. Technical qualification

Name of recognized ITI	Examination Passed	Division/Class Obtained	Percentage of Marks obtained

8. Address of Correspondence:
9. Permanent Address:
10. Nature of present employment, if any(Please give details thereof)
11. Experience of work, if any (Please give details thereof):

Name of Organisation	Post/Designation	Period Served		Description of Duties
		From	To	

12. List of enclosures(Attested copies of Documents attached):

- (a)..... (b).....  
 (c)..... (d).....

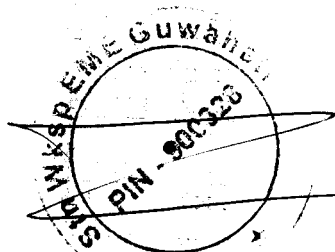
**Declaration:**

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect my candidature/application may be cancelled / terminated without any notice.

Date:

Place :

Signature of the applicant



darp 10103 / 14 / 0036 / 1617

**Lt Col/Major**  
**Offg Officer Commanding**  
**Station Wksn EME**